

Expression of Interest (EOI)

Call for Applications: Individual Consultant

Revised Published on: July 15,2026

Policy Review, Technical Assistance, and Advocacy on Child Protection and Child, Early and Forced Marriage (CEFM)

Organization: Children as Zones of Peace (CZOP) National Campaign

Assignment Duration: Approximately Six (6) Months (July-Dec 31,2026)

Duty Station: Kathmandu with frequent travel to Sarlahi and Bajura districts, and other locations as required

1. About CZOP National Campaign

Children as Zones of Peace (CZOP) National Campaign is a national network of over 107 child rights organizations working across all seven provinces of Nepal. Established in 2003, CZOP works to promote, protect, and realize the rights of children through evidence-based advocacy, policy engagement, research, capacity strengthening, and collaborative action with government, civil society, development partners, and children themselves.

CZOP has been actively contributing to strengthening child rights governance in Nepal through policy advocacy, child rights monitoring, child-responsive budgeting, parliamentary engagement, and promoting child participation at federal, provincial, and local levels.

2. Background

CZOP is implementing activities under the Girls Get Equal 2.0: Realising Rights and Building Resilience (Abha Project) to strengthen child protection systems and support the prevention of Child, Early, and Forced Marriage (CEFM) in Nepal.

Although Nepal has established strong legal and policy frameworks related to child protection and ending child marriage, significant implementation gaps remain at provincial and local government levels. Strengthening local policies, improving institutional coordination, and generating evidence for advocacy are essential to ensure effective implementation.

To support this initiative, CZOP invites Expressions of Interest (EOI) from qualified and experienced individual consultants to conduct policy review, provide technical assistance to local governments, and facilitate evidence-based advocacy at provincial and federal levels.

3. Purpose of the Assignment

The overall purpose of this consultancy is to facilitate and review of child protection policies and its implementation related to Child, Early, and Forced Marriage (CEFM) in the ABHA project

working areas: Chakraghatta Rural Municipality, Kaudena Rural Municipality, Basbariya Rural Municipality, and Dhanakaul Rural Municipality in Sarlahi District, Madhesh Province; and Badimalika Municipality, Tribeni Municipality, Budhiganga Municipality, and Gaumul Rural Municipality in Bajura District, Sudurpashchim Province. The consultancy will also support the collection and analysis of evidence-based information to inform advocacy efforts, and facilitate and strengthen policy formulation, implementation, and institutionalization at the local level.

4. Scope of Work

The selected consultant will be responsible for, but not limited to, the following activities:

- Prepare an inception report, detailed methodology, and work plan.
- Review federal, provincial, and local child protection laws, policies, strategies, guidelines, and implementation mechanisms.
- Conduct policy mapping and implementation assessment.
- Develop research tools and facilitate consultations with relevant stakeholders.
- Conduct field visits and collect qualitative and quantitative information from target municipalities.
- Identify policy gaps, implementation challenges, and institutional bottlenecks.
- Provide technical support to selected municipalities to review for gap identification to harmonize, or develop local Child Protection and CEFM strategies.
- Facilitate policy consultation meetings and technical workshops with local governments.
- Prepare draft local policy documents and support their validation.
- Organize and facilitate provincial advocacy workshops in Madhesh and Sudurpaschim Province.
- Facilitate federal-level policy dialogue with relevant ministries, parliamentarians, and stakeholders.
- Prepare advocacy recommendations and policy briefs.
- Submit progress reports, draft reports, and a comprehensive final report with practical recommendations.

5. Expected Deliverables

The consultant shall submit the following deliverables:

- Inception Report and detailed work plan
- Data collection tools and research framework
- Policy Mapping and Implementation Assessment Report
- Municipal Policy Review Reports
- Draft and finalized local Child Protection/CEFM Strategies or Action Plans (where applicable)
- Provincial Advocacy Workshop Reports
- Federal Policy Dialogue Report
- Policy Brief and Advocacy Recommendations
- Final Comprehensive Consultancy Report

6. Duration of Assignment

The consultancy is expected to be completed within Dec 31,2026 from the date of contract signing.

7. Required Qualifications and Experience

Interested consultants should possess the following qualifications:

- At least bachelors' degree in Law, Public Policy, Social Work, Development Studies, Human Rights, Political Science, Governance, or a related discipline.
- Minimum seven (7) years of relevant professional experience in child rights, child protection, governance, public policy, or legal reform.
- Demonstrated experience conducting policy reviews, research, assessments, or legislative analysis.
- Proven experience working with federal, provincial, and local governments.
- Strong understanding of child protection systems, child rights, gender equality, and Child, Early, and Forced Marriage (CEFM) issues.
- Experience facilitating multi-stakeholder consultations and policy dialogues.
- Excellent analytical, report writing, and presentation skills in both English and Nepali.
- Previous experience working with international NGOs, UN agencies, or donor-funded projects will be considered an advantage.

8. Consultant Selection and Evaluation Criteria

The consultant will be selected through the Quality and Cost-Based Selection (QCBS) method. The evaluation will consist of two stages: Technical Evaluation and Financial Evaluation.

Only consultants achieving a minimum technical score of 60 out of 100 will be considered technically responsive and invited for financial evaluation.

A. Technical Evaluation (100 Marks)

Evaluation Criteria	Description	Marks
Academic Qualification	At least bachelor's degree in Law, Public Policy, Social Work, Development Studies, Human Rights, Child Rights, or a related field.	10
Relevant Professional Experience	At least 7–10 years of professional experience in child protection, child rights, policy analysis, governance, legal reform, or advocacy, preferably related to Child, Early and Forced Marriage (CEFM).	20
Experience in Policy Review and Development	Demonstrated experience in reviewing, drafting, harmonizing, or supporting the formulation of government policies, strategies, or legal frameworks at the federal, provincial, or local level.	20
Experience in Research and Evidence Generation	Proven experience in policy research, assessments, qualitative and quantitative data collection and analysis,	15

	and preparation of high-quality analytical reports and policy briefs.	
Understanding of Nepal's Policy and Governance Context	Demonstrated knowledge of Nepal's federal governance system, child protection legal framework, CEFM issues, and local government planning and legislative processes.	10
Methodology and Work Plan	Quality, feasibility, and appropriateness of the proposed methodology, work plan, stakeholder engagement strategy, data collection approach, quality assurance, and risk mitigation measures.	20
Communication and Facilitation Skills	Demonstrated experience in facilitating policy consultations, stakeholder workshops, advocacy events, and multi-stakeholder dialogues with government and development partners.	5
Total		100

B. Financial Evaluation

Only financial proposals of technically qualified consultants (minimum **60 technical marks**) will be opened.

The final ranking will be determined using the **Quality and Cost-Based Selection (QCBS)** method with the following weighting:

- **Technical Proposal (T): 80%**
- **Financial Proposal (F): 20%**

The combined score will be calculated using the formula:

Final Score = (Technical Score × 80%) + (Financial Score × 20%)

The consultant obtaining the highest combined score will be recommended for contract award.

9. Reporting and Supervision

The consultant will work under the overall supervision of CZOP National Campaign and will closely coordinate with the CZOP General Secretary and designated Project Coordinator throughout the assignment.

10. Ethical Standards

The consultant shall comply with all applicable ethical standards, including:

- Child safeguarding and protection principles.
- Informed consent and confidentiality.
- Do No Harm principles.
- Gender equality and social inclusion.
- Respect for privacy and responsible data management.

The selected consultant must adhere to CZOP's safeguarding and ethical standards throughout the assignment.

11. Application Requirements

Interested applicants are requested to submit the following documents:

1. Letter of Interest (Maximum two pages)
2. Technical Proposal describing the proposed methodology and work plan
3. Financial Proposal (Travel, accommodation, and other logistics required for approved field activities will be arranged and covered directly by CZOP National Campaign. Therefore, the financial proposal should include the consultant's professional fees and costs associated with report writing, documentation, and other consultancy-related professional services.)
4. Updated Curriculum Vitae (CV)
5. Copies of academic certificates
6. PAN/VAT registration (if applicable)
7. At least two references from similar assignments
8. Sample of one similar policy review, research report, or consultancy assignment completed within the last five years.

12. Submission Procedure and Deadline

Interested consultants are requested to submit their complete application through sealed quotation with proper documents by Visiting CZOP office.

New Application Deadline: July 20,2026 at 5:00 PM (Nepal Standard Time)

13. Reservation of Rights

CZOP National Campaign reserves the right to accept or reject any or all applications without assigning any reason and reserves the right to cancel or amend this call at any stage of the recruitment process.

Female candidates, members of marginalized communities, and individuals with relevant lived or professional experience in child rights and social inclusion are strongly encouraged to apply.

Notice: Some part has been updated in this notice so it replaces the previous EOI announcement. Applicants are requested to follow the requirements and instructions provided in this revised notice.